



## TEXAS STATE BOARD OF EXAMINERS OF DIETITIANS

### COMMITTEE MEETINGS

#### Rules Committee

8:30 a.m. Friday November 14, 2008

Department of State Health Services

8407 Wall St. S-402

Austin, Texas 78754

512-834-6628

### Minutes

#### **Members Present:**

Linda Dickerson, Public Member

Janet Hall, Member

Dwight Sharpe, Public Member

#### **Staff Present:**

Bobbe Alexander

Jose Paiz

David Richards

Stephen Mills

**Agenda item 1** was call to order. The meeting was called to order by Ms. Hall at 8:35am.

**Agenda item 2** was review and accept minutes from March 28, 2008 rules committee meeting. Ms. Hall made a motion to approve the minutes. The motion was seconded and approved.

**Agenda item 3** was discussion and possible action concerning staff and committee recommendations for amendment, revision, repeal, and readoption of the rules of the Texas State Board of Examiners of Dietitians, Title 22, Texas Administrative Code, Chapter 711, pursuant to Government Code, Section 2001.039. Discussion ensued regarding recommendations. Mr. Sharpe made a motion to approve the recommendations. The motion was seconded and approved.

**Agenda item 4** was public comment. No public comment was given.

**Agenda item 5** was adjournment. Ms. Dickerson made a motion to adjourn. The motion was seconded and passed. The meeting was adjourned at 10:40 am.

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Chair

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Date



## **TEXAS STATE BOARD OF EXAMINERS OF DIETITIANS**

### **COMMITTEE MEETINGS**

#### **Complaints Committee**

**1:00 p.m. Friday November 14, 2008**

**Department of State Health Services**

**8407 Wall St. S-402**

**Austin, Texas 78754**

**512-834-6628**

### **Minutes**

#### **Members Present:**

Amy McLeod, Member

Linda Dickerson, Public Member

Hawley Poinsett, Member

Belinda Bazan-Lara, Member

#### **Staff Present:**

Bobbe Alexander

Jose Paiz

David Richards

Stephen Mills

#### **Public Present:**

Vincent Go

**Agenda item 1** was call to order. The meeting was called to order at Ms. McLeod at 1:00pm.

**Agenda item 2** was Review and accept committee minutes from March 28, 2008. Ms. Bazan-Lara made a motion to approve the minutes. The motion was seconded and passed.

**Agenda item 3** was Discussion and possible action concerning complaints #1055-07-0004 and 1055-08-0003.

1055-07-0004- Ms. Dickerson made a motion to close the complaint without a violation and with a letter of advisement. The motion was seconded and passed.

1055-08-0003- Ms. Dickerson made a motion to close the complaint without a violation and with a letter of advisement. The motion was seconded and passed.

**Agenda item 4** was public comment. No comment was given.

**Agenda item 5** was adjournment. The meeting was adjourned at 1:50pm.

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Chair

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Date



**TEXAS STATE BOARD OF EXAMINERS OF DIETITIANS  
REGULAR MEETING**

**Friday November 14, 2008**

**2:00 p.m.**

**Department of State Health Services**

**8407 Wall St. S-402**

**Austin, Texas 78754**

**512-834-6628**

**Minutes**

**Members Present:**

Amy McLeod, Member

Linda Dickerson, Public Member

Hawley Poinsett, Member

Belinda Bazan-Lara, Member

Dwight Albert Sharpe, Public Member

Janet Hall, Member

Brian Irons, Public Member

**Staff Present:**

Bobbe Alexander

Jose Paiz

David Richards

Cindy Bourland

Stephen Mills

**Public Present:**

Amy Culp

**Agenda item 1** was Call to order. The meeting was called to order by at 2:05pm.

**Agenda item 2** was Introduction of Members, Staff and Guests.

**Agenda item 3** was Discussion and Possible Action Concerning Absent Board Members. Ms. McLeod made a motion to excuse the absences of two members. The motion was seconded and passed.

**Agenda item 4** was Approval of Minutes from the March 28, 2008 full board meeting. Ms. Bazan-Lara made a motion to approve the minutes. The motion was seconded and passed.

**Agenda item 5** was Public Comment. No comment was given.

**Agenda item 6** was Discussion and Possible Action regarding licensee L.H. Ms. McLeod made a motion to approve the agreed settlement. The motion was seconded and passed.

**Agenda item 7** was Board Chair Report and Update concerning current challenges and accomplishments; interaction with stakeholders, state officials, and staff; committee appointments and functions; workload of board members; and general information regarding the routine functioning of the board. The report was given by Ms. Hall.

**Agenda item 8** was presentation of service awards for past board members.

**Agenda item 9** was Management Report and Update from the DSHS Professional Licensing and Certification Unit, including unit organization and staffing; program costs and revenue; current operational initiatives; customer service accomplishments and challenges; workload processing and statistical information; status of rulemaking within the unit; legislative and media contacts and tracking; and general information regarding the routine functioning of the unit. The report was given by Ms. Bourland.

**Agenda item 10** was Executive Secretary's Report and Update concerning program operations; customer service accomplishments, inquiries, and challenges; current and/or historical licensee statistics; media, legislative, and stakeholder contacts and concerns; workload processing; special projects assigned to executive director; and general information regarding the routine functioning of the licensure program. The report was given by Ms. Alexander.

**Agenda item 11** was Ratification of Applications Approved by the Executive Secretary. Mr. Sharpe made a motion to approve the list. The motion was seconded and passed.

**Agenda item 12** was Report from Texas Dietetic Association's liaison. The report was given by Amy Culp.

**Agenda item 13** was Discussion and Possible Action Concerning Committee Reports.

A. **Rules Committee** - regarding Rules committee report. The report was given by Ms. Hall.

B. **Complaints Committee**- regarding Complaints committee report. The report was given by Ms. McLeod.

**Agenda item 14** was Discussion and possible action concerning staff and committee recommendations for amendment, revision, repeal, and readoption of the rules of the Texas State Board of Examiners of Dietitians, Title 22, Texas Administrative Code, Chapter 711, pursuant to Government Code, Section 2001.039. Ms. Dickerson made a motion to approve the proposed rules. The motion was seconded and passed.

**Agenda item 15** was setting of next meeting date. The next meeting is scheduled for April 3, 2009 in Austin.

**Agenda item 16** was confirmation of board member and staff assignments due before next meeting.

**Agenda item 17** was adjournment. Ms. Poinsett made a motion to adjourn the meeting. The motion was seconded and passed. The meeting was adjourned at 3: 20pm.

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Chair

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Date